

## MARKET BOSWORTH PARISH COUNCIL MEETING

### Minutes of the Parish Council Meeting held on 1 October 2024 at 7.00 pm in St Peter's Parish Church Hall, Park Street, Market Bosworth.

**Present:** Cllrs K Hughes (Chair); Ken Coleman, Frank Kay, Bill Marr, Nigel Palmer and Lee Taylor.

**In attendance:** Parish Clerk, Catherine Monkman.

#### 1 Apologies

Apologies had been received from County Councillor Bertie Harrison-Rushton, Borough Councillor Maureen Cook, and Parish Councillors John Manley and John Wastenev. **Resolved:** that the apologies be accepted.

#### 2 Declarations of Interest (including Disclosable Pecuniary Interests) and requests for dispensation in respect of items on the agenda

There were no declarations of interest.

#### 3 To approve the Minutes of the Parish Council Meeting held on Tuesday 3 September 2024

**Resolved:** that the Minutes of the Parish Council Meeting held on 03.09.24 be approved. The Minutes were signed by the Chair, Cllr K Hughes.

#### 4 To receive reports, questions and comments

##### 4a Parish Clerk – situation report

##### 4a(i) Cemetery

The land adjacent to the entrance to the cemetery had been tidied up and a new fence fitted by the landowner.

##### 4a(ii) Highways matters

- The blocked drain at the junction of Rectory Lane and Market Place, and the knocked over bollard on the verge opposite The Old Rectory / Hinckley House School had been reported to Highways for attention by Cllr N Palmer.
- The Clerk had chased Highways in respect of the overgrown vegetation on Station Road between the Kyngs Golf & Country Club and St Peter's CE Primary Academy (p680 item 4a(iv) bullet point 2 refers).
- The Clerk had chased Highways in respect of a blocked gully outside The Red Lion Public House on Park Street, a matter outstanding since 2021.
- A blocked gully outside 123 Station Road had been reported to Highways for attention.

##### 4a(iii) December meeting

Mr M Matthews, Police & Crime Commissioner for Leicestershire had confirmed that he can attend the Parish Council Meeting on 03.12.24 and that he will come for a half hour slot at the start of the meeting at 6.30pm. The Parish Hall had been booked accordingly.

**4a(iv) Rectory Lane car park**

The Clerk had chased Hinckley & Bosworth Borough Council (HBBC) in respect of the Q1 2024-25 car park income. HBBC had overcharged the Parish Council for management services in Q4 2023-24 by £1,196.30 which had led to complications in processing the finances for the new financial year 2024-25. The sum of £1,196.30 is to be put as a credit to the Parish Council for accounting purposes against Q1 2024-25 and Q2 2024-25. Details of the Q1 income are being prepared by HBBC to enable the Parish Council to raise an invoice for its 50% share of the income.

**4a(v) Bosworth in Bloom**

The Bosworth in Bloom Committee had once again won the Britain in Bloom competition in the category Large Village, East Midlands, and had been awarded a gold medal. **Resolved:** that letters should be sent from the Parish Council to congratulate the Committee on its achievement, and to HBBC street scene services for their assistance on judging day.

**4b Parish Councillors – information exchange****4b(i) Electric Vehicle Charging Points**

The Clerk to ask HBBC to chase Podpoint for a report as to why the Podpoint App states that all the EVCs in Rectory Lane car park are functional when they have not worked since a power cut two weeks ago.

**4b(ii) Station Road**

It was noted that, despite repairs to the roadside gully and drainage system and a consequent reduction in flooding across the road, not all the rainwater drains away from the roadside outside the Dentists' Surgery. It was agreed that the Clerk should report the issue to Highways for attention (p680 item 4a(iv) bullet point 4 refers).

**4b(iii) Traffic in the Market Place**

A resident had reported that he had counted 1,200 vehicles passing through Market Place between 2.50pm and 3.50pm on a recent school day.

**4b(iv) Fencing on land adjacent to the entrance to the cemetery**

The Clerk to report a damaged section of fencing and protruding nails to the landowner for attention.

**4c Borough Councillor – monthly report**

No report.

**4d County Councillor – monthly report**

Cllr B Harrison-Rushton's monthly report had been distributed and was taken as read.

**4e Bosworth Vision Planning Group (BVPG) – monthly report**

The group had met on 24.09.24 to bring members up to speed with the Market Bosworth Neighbourhood Plan (MBNP) Regulation 16 Consultation and to share draft responses from the Parish Council in respect of various planning applications. The Group had been pleased to note that Miller Homes' application 24/00560/HYB to develop Land off Station Road pays due regard to the HBBC Masterplan and the MBNP. The public engagement event held on 07.09.24 had been well received and had resulted in more involvement from members of the public, with some new people signing up to the BVPG website and mailshots.

**4f Market Place Redevelopment Scheme – situation update**

There was no report this month.

**4g Community Support Working Party – situation update**

14 groups had responded to the Parish Council's invitation to participate in a brochure, the aim of which would be to boost membership as well as volunteer help to run the groups. A draft final version had been distributed to Councillors for consideration on 26.09.24. The Graphic Print had quoted £342 for 1,300 coloured copies + £100 for delivery with The Graphic magazine. It was noted that the deadline for distribution with the October edition of The Graphic had passed, therefore the brochure would be distributed with the November edition unless an alternative distribution method could be found.

**Resolved:** that the brochure be approved as distributed subject to minor amendments to wording on the front page; that an order should be placed with The Graphic Print for the printing of the brochure at a cost of £342, plus delivery with the November edition of The Graphic for an additional cost of £100.

Cllr N Palmer suggested that, pending feedback, consideration might be given to issuing an updated edition in the spring, 2025.

**4h Car Park Working Party – situation update**

The Assistant to the Manager of Bosworth Hall Hotel had responded to the Parish Council's letter by telephone, and had confirmed they would look into what may be happening by way of a response from the Head Office of Britannia Hotels (p682 item 4h refers).

**4i Speed Indicator Device (SID) – traffic report for Barton Road**

A traffic report for Barton Road for the period 18.07.24-03.09.24 had been distributed to Councillors with the agenda and was taken as read. The average speed of all vehicles had been 29.7mph. The maximum speed of an incoming vehicle had been recorded as 60mph on 14.08.24 at 9.45pm. The SID requires a new battery which will be fitted when the weather improves.

**4j Artwork Gift to the Community – situation update**

Installation method and associated risk assessment, management plan, signage, etc carried forward to the next Parish Council Meeting (p683 item 7 refers).

**4k Play Areas – situation update including report on playground inspection course**

Expenditure of £930.22 + VAT had been approved to supply and fit a new scramble net to the Tropica Multi Play unit at Heath Road and a new rubber cradle seat to the memory swing at Waterside Mede. A quotation had been obtained from Kompan for works to the mini slide. The working party would put together a report on the mini slide and other works likely to be required at the Waterside Mede play area for consideration at a future meeting.

Cllr L Taylor had attended a playground inspection course organised by the Leicestershire & Rutland Association of Local Councils (LRALC) on 12.09.24. Cllr L Taylor reported on recommended best practice including the requirement to carry out weekly visual inspections. **Resolved:** that the Clerk and Cllr L Taylor would meet to consider implementation of the recommendations of the LRALC course.

**5 Public Participation**

There were no members of the public present.

## 6 Planning Matters

### 6a Planning applications and appeals determined or withdrawn

- 24/00730/TPO The Market Bosworth School, Back Lane, T9 – Lime tree – Crown lift tree by 2 metres. Permitted.
- 24/00738/FUL Dixie Grammar School, alteration to existing toilet block. Permitted.
- 24/00739/LBC Dixie Grammar School, listed building consent for alteration to existing toilet block. Permitted.

### 6b Planning application comments submitted under delegated powers

No planning application comments had been submitted under delegated powers.

### 6c To note and comment on new planning applications and appeals

- 24/00831/OUT Land north of Shenton Lane, outline planning application for the erection of up to 100 dwellings (including 40% affordable housing) with public open space, landscaping, sustainable drainage system (SuDS) a vehicular access point and the demolition of one residential dwelling. All matters reserved except for means of access (re-submission of 22/00167/OUT). The Parish Council's comment deadline had been extended to 14.10.24. It was noted that Cllr J Wastenev had commenced a draft response to this application. **Resolved:** to await Cllr J Wastenev's draft comments with a view to finalising the response via email circulation.
- 24/00845/TCA 23 Sutton Lane, T1 – Ash – Remove, T2 – Hawthorn – Remove, T3 – Field Maple – Crown reduce by 1.5m to previous cuts, T4 – Himalayan Birch – Remove single secondary lead to narrow form, T5 – Cut leaved Alder – Remove. **Resolved:** that the Parish Council has no objections to this planning application but, if the trees are deemed not to warrant a Tree Preservation Order, then the felled trees should be replaced with an appropriate species.
- 24/00769/FUL Kyngs Golf & Country Club, Station Road, change of use of land and the siting of 9 single storey holiday lodges with vehicle parking and associated works (Revised Scheme 23/00508/FUL). **Resolved:** that the Parish Council objects to this application and the following comments should be incorporated in to the final response: (i) that Market Bosworth Parish Council supports Carlton Parish Council's comments (ii) if the application is to be approved conditions must be included that the lodges cannot be used until the golf course has been restored and is in use, and associated roadworks have been completed (iii) it is noted that reference to 'golf' has been removed i.e. the lodges are no longer described as 'golf holiday lodges' as per previous applications.
- 24/00849/FUL Bosworth Marina, Carlton Road, installation of 55 x 530 watt solar panels to existing roof. **Resolved:** that the Parish Council has no objections to this planning application.

### 6d Planning enforcement matters

- There were no new planning enforcement matters to report.

### 6e Other planning related matters

- **Market Bosworth Neighbourhood Plan:** HBBC had extended the Regulation 16 Consultation to 8 weeks from 6 weeks to account for the October half term break and to allow for all recipients of the consultation letter the full (prescribed) 6-week consultation period. The consultation would run from 9.00am on 13.09.24 until 5.00pm on 08.11.24.
- **24/00560/HYB Land off Station Road,** hybrid planning application seeking full planning permission for residential development of 138 dwellinghouses along with landscaping, public open space, drainage

infrastructure and new access following demolition of two existing dwellinghouses; and outline planning permission (all matters reserved except for point of access) for 0.55ha of employment uses (Classes E(g) (i, ii and iii), B2 and B8): the Parish Council's response had been submitted to HBBC on 30.09.24.

- **HBBC's Local Plan Regulation 18 Consultation:** the Parish Council's response had been submitted to HBBC on 26.09.24.
- **Richborough Homes:** Fisher German had launched a community consultation on proposals to develop land north of Station Road. A formal application is likely to go out to public consultation imminently.

## 7 Christmas Festivities

### 7a Christmas Tree Lights – situation report

**Resolved:** to place an order for new Christmas Tree lights with Christmas Plus Ltd per their quotation dated 26.09.24 equating to £1,405 + VAT.

### 7b Civic Reception – situation update

Market Bosworth Community Library (MBCL) had confirmed that the library would be available for hire for the Civic Reception on 01.12.24 and that external caterers would be permitted. As no MBCL Trustees would be required to be on duty, the booking would be a normal hire booking, hours to be confirmed, and the Parish Council are to be responsible for meeting the terms of hire including tidying, clearing and locking up the premises after the event. The Clerk had prepared a guest list based on previous years' invitees plus community groups who had responded to the invitation to participate in the Community Brochure. **Resolved:** that, due to the potential costs that may be incurred by appointing an external caterer, this year the event should revert to being a 'Civic Reception' for the Borough and County Council dignitaries plus the MP, rather than a 'Community event' involving selected members of the community. It was also **resolved** that the Clerk should approach Perfect Platters for a quotation to provide mulled wine and a simple finger buffet for up to around 40 people.

### 7c To agree preferred date for the Christmas Lights Switch on event 2025

**Resolved:** that the preferred date for the Christmas Lights Switch on event 2025 is 07.12.25 to avoid conflict with the first Sunday in Advent when Churches Together have a special Advent service.

## 8 Financial matters

### 8a To note and approve bank balances, receipts and items of expenditure

Bank balances 22.09.24: Current account £83,107.03, Money Manager Account £100,263.46.

#### Receipts

<i>Name</i>	<i>Item</i>	<i>Net</i>	<i>VAT</i>	<i>Total</i>
G Seller & Co Ltd	Cemetery fees (MBPC76)	£1,400.00	£0.00	£1,400.00
G Seller & Co Ltd	Cemetery fees (MBPC78)	£200.00	£0.00	£200.00
G Seller & Co Ltd	Cemetery fees (MBPC74)	£50.00	£0.00	£50.00
Resident	Cemetery fees (MBPC79)	£100.00	£0.00	£100.00
Finch & Rimington	Cemetery fees (MBPC75)	£1,600.00	£0.00	£1,600.00
HSBC	Bank interest	£482.61	£0.00	<u>£482.61</u>
				<u>£3,832.61</u>

**Expenditure since September Parish Council Meeting**

<b>Name</b>	<b>Item</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
Key holder	Toilet block key rota	£70.00	£0.00	£70.00
Finch & Rimington	To reimburse cem fees MBPC75	£1,600.00	£0.00	<u>£1,600.00</u>
				<u>£1,670.00</u>

**Expenditure to approve**

<b>Name</b>	<b>Item</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
Market Bosworth DCC (SO)	Office rent	£175.00	£0.00	£175.00
Water Plus (DD)	Cemetery water	£11.20	£0.00	£11.20
Water Plus (DD)	Toilet block water	£123.15	£0.00	£123.15
HBBC (DD)	Cemetery trade waste collection	£99.13	£0.00	£99.13
HSBC	Bank charges	£8.00	£0.00	£8.00
HBBC	Cemetery rates	£71.00	£0.00	£71.00
Around the House	Works to bench at the cemetery	£361.00	£0.00	£361.00
Premier Company	Toilet block cleaning contract	£693.33	£138.67	£832.00
Bosworth Groundcare	Maintenance contracts	£1,069.95	£213.99	£1,283.94
Market Bosworth DCC	Meeting room hire	£45.00	£0.00	£45.00
E2 Technology Solutions	Monthly support fee & Office 365	£47.20	£9.44	£56.64
RBL Poppy Appeal	Remembrance Sunday wreath	£25.00	£0.00	£25.00
Parish Clerk	Net salary	£1,530.11	£0.00	£1,530.11
Leicestershire County Council	Pension contributions	£578.34	£0.00	<u>£578.34</u>
				<u>£5,199.51</u>

**Resolved:** that the bank balances and receipts be noted, and the invoices listed above be paid.

## 9 Correspondence

### 9a To note miscellaneous correspondence received and distributed

- Email from LCC relating to LCC's Passenger Transport Network Review including redesign of its supported bus network (emailed to councillors on 17.09.24).
- Email from HBBC reviewing the scheduling of Parish Forums and the annual Rural Conference. Councillors can respond to the questionnaire as individuals, or the Parish Council can respond as a whole (emailed to councillors on 17.09.24).
- Email from HBBC regarding a series of online webinars relating to the establishment of Community Response Plans to encourage communities and residents to help themselves in the event of a major incident (emailed to councillors on 15.09.24).
- Minutes of the Parish Forum held on 05.09.24 (emailed to councillors on 12.09.24).
- Email from Cadent Gas informing the Parish Council of an upcoming gas project on Station Road to reinforce the existing gas main between the junctions of St Catherines Avenue and Heath Road.
- Invitation to attend the Free Church's 75-year celebrations on 05.10.24 and 06.10.24.
- 13 x copy correspondence from residents objecting to planning application 24/00832/OUT to develop land North of Shenton Lane.
- 1 x copy correspondence from a resident in support of planning application 24/00560/HYB to develop Land off Station Road.
- 3 x copy correspondence from residents commenting on the Local Plan.

## 10 Closed session

Carried forward to the next meeting.

**11 To confirm the date, time and place of the next Parish Council Meeting**

**Resolved:** the next meeting to be held on Tuesday 5 November 2024 at 7.00 pm in the Parish Hall.

The Chairman closed the meeting at 8.30 pm.

Signed ..... (Chairman). Date .....

*Catherine Monkman, Parish Clerk, 7 October 2024*