

Market Bosworth Parish Council
Public Information Pack
Parish Council Meeting 5 November 2024

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C M Monkman

Catherine Monkman, Parish Clerk, 29 October 2024

1. PC Meeting item 4 (reports)

4(a) Parish Clerk – situation report

Pipistrelle Drive: LCC Highways' Records Team and Persimmon Homes have both confirmed the extent of land for which they are each responsible at the entrance to Pipistrelle Drive and near the roundabout on Station Road. Both have confirmed they will take action to tidy up their respective areas and introduce a maintenance programme. Persimmon Homes have already cleared their area and will visit monthly going forwards.

Elephant Wi-Fi: since the website Enjoy! Market Bosworth was taken down, the free town centre Wi-Fi has been without a landing page. Following an enquiry from Bosworth Rural Tourism Partnership (B RTP) as to how their site might be promoted, it was suggested that perhaps theirs could be the landing page instead to promote Market Bosworth and its environs as a place to visit. The team at Elephant Wi-Fi, with permission from HBBC, have set up the B RTP's website as the new landing page (which follows the initial log on page displaying HBBC's logo). If an alternative page is required in the future, the Parish Council is to let Elephant Wi-Fi know.

Grant applications: applications for grant funding during the financial year 2025-26 have so far been received from Aspect Magazine, Bosworth in Bloom, Churches Together and Market Bosworth Festival Ltd.

Rectory Lane car park: a section of the wall separating the car park from Market Mews has collapsed. The matter is in hand between the landowner and HBBC.

Bagnalls Coach: It has been noted by traders and members of the public that a coach belonging to Bagnalls is regularly parked at the bus stop in the Market Place, sometimes all day. The coach has been reported to the Parish Council as it is obstructive. A member of the public has reported that she was advised by the driver that he does The Market Bosworth School run and unless he has other runs to do in the day, he parks in Market Bosworth until pick up time because it is not cost effective to return to the depot. It is alleged that the school will not allow Bagnalls to use the school's bus park during the day.

Parish Forum: HBBC's next Parish Forum will be held on 28.11.24 at Thornton Community Centre at 6.00pm. Some of HBBC's planning team will be available to speak with before presentations commence at 6.30pm.

Rural Conference: HBBC's Rural Conference will be held on 13.03.25 at Mythe Barn.

4(f) Market Place Redevelopment Scheme – situation update and to comment on the draft Traffic Regulation Orders

Highways' have put 3 x draft Traffic Regulation Orders out to consultation. The consultations relate to: (i) one way system extended to Park Street (ii) introduction of parking bays and time limited parking on Market Place and (iii) 20mph speed limit. The consultations commenced on 23.10.24. The deadline for comments is 13.11.24. Information was distributed to councillors by email on 22.10.24, has been posted on the website and noticeboard and is available to view online and in the Parish Council Office.

4(h) Play Areas – situation update and report on works required at Waterside Mede Play Area

Minutes p688 item 4k refers. Cllr L Taylor is now carrying out weekly visual inspections at both play areas. Records of those inspections are being retained on file by the Clerk. Where remedial actions are required and have been taken these continue to be logged in the relevant logbook.

With regards to Waterside Mede play area, Pipistrelle Drive, there are two matters that need to be considered by full Council which could require considerable capital expenditure in 2025. These are:

- (i) repairs to the toddler slide (identified as 'low risk' by Wicksteed in their inspection of April 2024)
- (ii) repairs to the wetpour surfaces (identified as 'very low risk' by Wicksteed in April 2024).

The working group has monitored the toddler slide and the wetpour surfaces regularly since April 2024. Quotations were sought in July 2024 from Kompan to repair the slide, and from both Kompan and Wicksteed to repair the wetpour beneath the basket swing.

Kompan submitted a quotation of £4,898.82 + VAT to repair the slide and the wetpour beneath the basket swing. Both the slide and the basket swing were manufactured by Kompan and installed by Persimmon Homes as part of the S106 agreement when the Pipistrelle Drive estate was constructed. The Parish Council took on responsibility for the slide and basket swing in February 2013. The slide is of wooden construction. Two of the wooden parts are rotten and require replacement. The quote includes £2,880 to overlay the wetpour beneath the basket swing with a new layer for a smooth finish without seams.

Wicksteed were invited to tender to overlay the wetpour beneath the basket swing with a green Nottsport surface as has been done at Heath Road play area. The invitation to tender was declined on the grounds the basket swing is not of Wicksteed's manufacture.

Since the quotations from Wicksteed and Kompan were sought (Kompan's quotation was not received until September 2024), it has been noted that more parts of the toddler slide are starting to rot and more areas of wetpour need to be repaired. Although the risk factor for all elements remains 'low', by 2025 they will have deteriorated further hence the need to be prepared financially. Further quotations are therefore now required.

- (i) **Toddler Slide** – The working party suggests that consideration should be given to replacing the toddler slide with alternative play equipment rather than spending on expensive piecemeal repairs, especially as anecdotal evidence suggests the equipment is not well used being of a somewhat impractical design. However, replacement of the slide will also require full replacement of the wetpour (currently in perfectly good condition) to a different layout, because wetpour is laid in proportion to the play equipment to which it relates. The working party **recommends** that quotations be sought for alternative equipment to gain an idea of the capital costs that could be incurred if new equipment is to be purchased, with a view to either replacing it, or removing it and turfing over if it is prohibitively expensive to replace. Meanwhile, the equipment should continue to be monitored.
- (ii) **Wetpour** surfaces – there are 6 areas of wet pour.
 - Beneath the memory swing – installed by Wicksteed in 2019 and currently still in good condition. No works required.
 - Beneath the two flat seat swings – installed by Wicksteed in 2019, suddenly lifting quite badly. Unfortunately Wicksteed are refusing to repair this under warranty as we have raised the issue 8 days after the warranty expired.
 - 2 x areas beneath 2 x spring rockers – installed by Playground Supplies in 2014, edges repaired in 2021. Both areas need to be repaired again and due to the shape and size should be fully replaced.
 - Beneath the basket swing – installed by Playground Supplies in 2014. Requires repair due to edges lifting. One quotation obtained to date (Kompan).
 - Beneath the toddler slide – installed by Playground Supplies in 2014. Still in good condition. No works required.

The wetpour beneath the 2 x rockers, basket swing and toddler slide cost £5,057.23 + VAT in 2014.

The wetpour beneath the memory swing and two flat seat swings cost £4,892.40 + VAT in 2019.

Repairs to wetpour cost £2,944.50 + VAT in 2021.

The working party **recommends** that quotations be sought to replace completely the wetpour beneath the 2 x rockers and the basket swing, either with replacement wetpour or an alternative surface, the works to be carried out in 2025. Also, to go back to Wicksteed to challenge their refusal to carry out repairs under warranty: if this fails, then to ask if they would quote to lay Nottsport over all the wet pour areas requiring repairs, and to give a discount.

2. PC Meeting item 6 (planning)

6(a) Planning applications and appeals determined or withdrawn

- 24/00513/FUL Kyngs Golf and Country Club, erection of 4 holiday lodges and associated works (resubmission of 24/00027/FUL). Permitted.
- 24/00686/CONDIT The Coach House, Rectory Lane, variation of condition 2 (approved plans) of planning application 22/01152/LBC. Amendments to accommodate a new floor level for the extension. Permitted.
- 24/00685/CONDIT The Coach House, Rectory Lane, variation of condition 2 (approved plans) of planning application 22/01133/FUL. Amendments to accommodate a new floor level for the extension. Permitted.
- 24/00845/TCA 23 Sutton Lane, T1 Ash, remove; T2 Hawthorn, remove, T3 Field Maple, crown reduce by 1.50m to previous cuts, T4 Himalayan Birch, remove single secondary lead to narrow form, T5 Cut Leaved Alder, remove. Declined to make – Tree Preservation Order not imposed therefore works can proceed.

6(b) Planning application comments submitted under delegated powers

- 24/00888/HOU 3 Beckett Avenue, erection of garage, relocation of front door, porch on the front elevation and associated works. The Parish Council has no objections to the application per se, but is concerned there will be no direct access to the rear of the premises which could pose risk to emergency access and may result in unsightly storage of bins to the front of the premises; the Parish Council supports valid planning objections raised by neighbours.

6(c) New plans and appeals to comment on

- 2024/TPO/0109/LCC 147 The Park, removal of T1 Sycamore due to decay found at the base of the tree.
- 24/00972/TCA 29 Warwick Lane, (T1) Acer, reduce height by 3 – 4m and crown lift to 2.5m, (T2) Conifers reduce height by up to 6m and crown lift to 2.5m (T3) Wild Cherry reduce crown height (3m) and crown lift (3m) to protect neighbouring wall.
- 24/00966/HOU 139 The Park, single storey rear extension.
- 24/00817/HOU 1 Sycamore Way, front and side extension to existing garage.

6(d) Planning enforcement matters

- No new planning enforcement matters at present

6(e) Other planning matters

- Market Bosworth Neighbourhood Plan Regulation 16 consultation – HBBC reported that as at 16.10.24, half-way through the consultation, they had received 15 consultation responses so far, 11 from

members of the public, the other 4 from Historic England, HBBC Cultural Services, Sport England and National Highways.

- Designation of Market Bosworth within HBBC's settlement hierarchies: the Parish Council's response to HBBC's Local Plan Reg 18 consultation suggested that consideration should be given to designating Market Bosworth as a 'Historic Centre' rather than a 'District Centre' because it does not meet the criteria required to be a 'District Centre'. It has been suggested that a meeting be set up with HBBC to discuss this suggestion. If the Council wishes to pursue this idea, consideration needs to be given as to who would like to take the lead on this and be involved in a working party accordingly.

3. PC Meeting item 7 (Artwork Gift to the Community)

7(a) Draft Risk Assessment

The Parish Council is required for insurance purposes to prepare a risk assessment in respect of installation of the Artwork in the Memorial Garden. A draft risk assessment is therefore distributed to councillors with this agenda for consideration and adoption.

7(b) Draft sign options

The insurance company has recommended advisory signs be placed near the Artwork to mitigate against accidental injury and damage. The Parish Council has agreed a sign should be purchased acknowledging the donation of the Artwork. Draft sign wording to cover both requirements is distributed to councillors for consideration with this agenda.

7(c) Quotation to install the artwork

A quotation has been sought from Bosworth Groundcare. It is hoped the quotation will be received in time for consideration at the November PC meeting.

4 PC Meeting item 8 (Christmas Festivities)

8(a) Christmas Tree Lights

The new tree lights have been delivered to the Parish Council Office to be collected by HBBC in due course.

8(b) Civic Reception

Arrangements confirmed to date: Venue, MBCL; Caterer, Kell's Kitchen. Food to be light finger buffet, plus mulled wine and soft drinks. 20 x invitees have confirmed acceptance.

5. PC Meeting item 9 (hire of parish field 28.06.25)

The Market Bosworth Festival Committee has submitted a request to book the Parish Field for Saturday 28 June 2025 for a production of 'The Rivals', a comedy of manners by playwright Sheridan, performed by the Rain or Shine Theatre Company. It is to be an evening production.

6. PC Meeting item 10 (finance)

10(a) & 10(b) Q2 bank reconciliations and accounts

The Q2 bank reconciliations and accounts are distributed to Councillors with the agenda.

10(c) Standing orders and direct debits

It is best practice for audit purposes to agree annually those payments which can be made by standing order or direct debit. As such, the Parish Council needs to formally agree that the following payments should continue to be made by direct debit:

- Public Works Loan Board, car park loan, standing order, biannually

- Market Bosworth DCC, office rent, standing order, monthly
- Water Plus, toilet block water, direct debit, monthly
- Water Plus, cemetery water, direct debit, monthly
- HBBC, cemetery trade waste collection, direct debit, quarterly
- Information Commissioner's Office, data protection fee, direct debit, annually
- HBBC, town centre premises licence, direct debit, annually
- E.On Next, car park electricity, direct debit, quarterly
- E.On Next, toilet block electricity, direct debit, monthly
- BT, telephone and broadband, direct debit, quarterly

10(d) Parish Clerk salary

The National Joint Council for Local Government Services has reached agreement on the rates of pay applicable from 1 April 2024 – 31 March 2025. The new rate is to be backdated to 1 April 2024. This affects the amount of pension contributions due. Information distributed to councillors with the agenda.

Recommendation: that the backdated pay and pension contributions be agreed because the payscale arrangements form part of the clerk's contract.

10(e) To note bank balances and receipts and approve items of expenditure

Bank balances at 22.10.24: Current account £85,425.15. Savings account £100,263.46.

Receipts:

<i>Name</i>	<i>Details</i>	<i>Net</i>	<i>VAT</i>	<i>Total</i>
Heart of England Co-Op FS	Cemetery fees (MBPC77 £50 + £600 by BACS without invoice)	£650.00	£0.00	£650.00
HMRC	VAT repayment	£2,187.93	£0.00	£2,187.93
G Seller & Co Ltd	Cemetery fees (MBPC80, MBPC81)	£700.00	£0.00	£700.00
HBBC	2024-25 Q1 Rectory Lane car park fees	£4,805.98	£961.21	£5,767.19
HBBC	2024-25 Q1 Rectory Lane car park fines	£12.50	£0.00	<u>£12.50</u>
				<u>£9,317.62</u>

Expenditure since October Parish Council Meeting:

<i>Name</i>	<i>Details</i>	<i>Net</i>	<i>VAT</i>	<i>Total</i>
Key holder	Toilet block key rota	£70.00	£0.00	£70.00
Mr J Wastenev	To reimburse expenses incurred re public engagement event 07.09.24	£33.96	£0.00	<u>£33.96</u>
				<u>£103.96</u>

Expenditure to approve:

<i>Name</i>	<i>Details</i>	<i>Net</i>	<i>VAT</i>	<i>Total</i>
Market Bosworth DCC (SO)	Office rent	£175.00	£0.00	£175.00
Water Plus (DD)	Cemetery water	£7.77	£0.00	£7.77
Water Plus (DD)	Toilet block water	£93.74	£0.00	£93.74
E.On Next (DD)	Car park electricity	£67.38	£3.37	£70.75
E.On Next (DD)	Toilet block electricity	£24.08	£1.20	£25.28
BT (DD)	Telephone & broadband	£290.56	£58.11	£348.67
LRALC	Playground inspection training course	£99.00	£0.00	£99.00
HSBC	Bank charges	£8.00	£0.00	£8.00
HBBC	Cemetery rates	£71.00	£0.00	£71.00
MBCL	Meeting room hire (BVPG 24.09.24)	£16.00	£0.00	£16.00

Christmas Plus Ltd	Christmas tree lights & delivery	£1,382.00	£276.40	£1,658.40
Mike B's Security Locksmith Ltd	Replacement lock barrel & handle to fit toilet block main gate and coded key	£286.52	£57.30	£343.82
A J G Community Schemes	Hiscox Insurance Policy Premium	£1,501.25	£0.00	£1,501.25
Wicksteed Leisure Ltd	Replacement swing seat and scramble net	£930.22	£186.04	£1,116.26
Parish Clerk	Net salary	£1,792.05	£0.00	£1,792.05
Leicestershire County Council	Pension contributions	£699.58	£0.00	<u>£699.58</u>
				<u>£8,026.57</u>

7 PC Meeting item 11 (correspondence)

11(a) Correspondence from Cadeby Parish Council

Market Bosworth Parish Council has been copied into correspondence from Cadeby Parish Council's Chairman to LCC's Highways Department regarding serious traffic problems being experienced in Cadeby due to a combination of factors including the village being used as a rat-run, the HGV 7.5 tonne weight limit being ignored, and unsuitability of the roads to cater for two way traffic. Connected with this, Cadeby PC has asked if Market Bosworth PC would jointly contact the Police and Crime Commissioner to express traffic related concerns as Cadeby understands Market Bosworth has similar issues. The correspondence is forwarded to Councillors with this agenda.

11(b) Correspondence re Boxing Day Meet

HBBC has invited the Parish Council to comment on an application for a road closure for a Boxing Day Meet of the Quorn Hunt on 26.12.24. HBBC's responsibility when closing the road is to make it safe for those gathering. The Quorn Hunt is not going to 'hunt' after the 'Meet'. In 2019, HBBC asked the Quorn Hunt to make this clear in their advertising of the event. A copy of the application is distributed to councillors with the agenda.

Dear ward councillor / clerk to the parish council

Please find attached an application that we have received for a road closure under the Town Police Clauses Act 1847.

I would be grateful for your comments by 15 November.

Please note, I am liaising with all agencies and emergency services, in particular the police and the highways authority, in relation to this event. It is likely that more information on traffic management and marshalling will be requested.

Kind regards, Democratic Services Manager

11(c) Miscellaneous correspondence received

- Copy correspondence from 4 x residents objecting to planning application 24/00831/OUT to develop land north of Shenton Lane.
- Copy correspondence from 1 x resident commenting on the proposed town centre TROs.