

## MARKET BOSWORTH PARISH COUNCIL MEETING

### Minutes of the Parish Council Meeting held on 6 August 2024 at 7.00 pm in St Peter's Parish Church Hall, Park Street, Market Bosworth.

**Present:** Cllrs John Wastenev (Chair); Ken Coleman, Kevin Hughes, Frank Kay, John Manley, Bill Marr, Nigel Palmer and Lee Taylor.

**In attendance:** Borough Councillor, Maureen Cook; Parish Clerk, Catherine Monkman.

#### 1 Apologies

Apologies had been received from County Councillor Bertie Harrison-Rushton. **Resolved:** that the apologies be accepted.

#### 2 Declarations of Interest (including Disclosable Pecuniary Interests) and requests for dispensation in respect of items on the agenda

Cllr N Palmer declared an interest in item 6(c) planning applications 24/00738/FUL & 24/00739/LBC in that he is an employee of the applicant, The Dixie Grammar School.

#### 3 To approve the Minutes of the Parish Council Meeting held on Tuesday 2 July 2024

**Resolved:** that the Minutes of the Parish Council Meeting held on 02.07.24 be approved. The Minutes were signed by the Chair, Cllr J Wastenev.

#### 4 To receive reports, questions and comments

##### 4a Parish Clerk – situation report

##### 4a(i) Highways matters

- The Clerk had chased Highways in respect of the obscured streetlight in the Main Street / Moorland Close jitty.
- A Highways Inspector had inspected vegetation on Station Road in the vicinity of St Peter's CE Primary Academy and had advised that, in their view, action is not necessary because the vegetation does not present a safety issue to highway users (p667 item 4b(ii) refers).
- The Clerk had contacted Highways in respect of the overgrown verges at the entrance to Pipistrelle Drive. Highways had advised they would deal with the strip of verge Highways are responsible for once the adjacent landowner has dealt with the strip of verge that they are responsible for, the two strips not having a clear boundary. Highways had contacted the landowner accordingly.

##### 4a(ii) Rectory Lane car park

Expenditure of £40 had been approved to repair the post and rail fence at the car park.

##### 4a(iii) Play Areas

Waterside Mede Play Area: Wicksteed had declined to quote to replace the wet pour surface beneath the basket swing. An alternative quotation had therefore been sought from Kompan, who had also been invited to submit a quotation to provide new fixings for the mini slide. Quotation awaited from Wicksteed to replace a swing seat.

Heath Road Play Area: quotation awaited from Wicksteed to replace the access net on the Tropica play unit.

In respect of frequency of visual inspections, it was agreed to defer a decision pending Cllr L Taylor's feedback from the playground inspection course he is due to attend in September.

#### **4a(iv) Hardware fixed to street furniture**

Highways had confirmed that the bicycle fixed to the Give Way sign in the Market Place had been chained without permission and as such the owner has been asked to remove it.

In respect of other hardware fitted to street furniture, for example cameras and traffic monitoring strips, these require a licence although Highways will not necessarily know the purpose because there is no requirement in the licensing for the applicant to indicate the reason they wish to fix the equipment.

#### **4a(v) Market Place litter bins**

A member of the public had removed rubbish from the overflowing hexagonal litter bins on the weekend of the July Farmers' Market. The rubbish had been placed in the Trade Waste bin at the cemetery.

#### **4b Parish Councillors – information exchange**

##### **4b(i) The Black Horse Restaurant**

It had been noted that glasses are being left overnight on the tables to the front of the premises on Market Place, and that broken glass had on occasion been left in the drive to the Black Horse car park, all posing a health and safety risk. It was agreed that Hinckley & Bosworth Borough Council's (HBBC's) licensing and environmental health enforcement teams should be alerted accordingly.

##### **4b(ii) The Old Rectory, Rectory Lane**

It had been noted that on occasion the gates to the premises had been left open late into the evening, apparently with no workers on site. Concerns had been raised as to the developer failing in its duty of care to the public. It was agreed that HBBC's planning enforcement team should be alerted accordingly.

##### **4b(iii) Speeding traffic**

Complaints about drivers speeding on Station Road in vehicles with noisy exhausts were noted.

##### **4b(iv) Station Road pavement**

See also item 4a(i) above. The Clerk to go back to Highways to stress that the Parish Council disagrees with Highways' view that the vegetation does not pose a safety risk to the highway user.

##### **4b(v) Patient Participation Group Meeting**

Cllr F Kay confirmed he would be attending the next Patient Participation Group Meeting and would raise any matters of concern put forward by Parish Councillors.

##### **4b(vi) Car parking**

It was noted that questions from the public regarding increased car parking capacity remain ongoing, although these are verbal to Councillors and not put in writing.

#### **4c Borough Councillor – monthly report**

Cllr M Cook's monthly report had been distributed and was taken as read. Cllr M Cook reported that she had questioned HBBC's decision to hold the Local Plan consultation event for Market Bosworth in The

Black Horse Restaurant which is not the most suitable location. Cllr J Wastenev thanked Cllr M Cook for her recent assistance in ongoing planning matters.

**4d County Councillor – monthly report**

No report.

**4e Bosworth Vision Planning Group (BVPG) – monthly report**

Cllr J Manley provided an update on membership of the BVPG. The Terms of Reference had been distributed to group members and to those who had expressed an interest in joining. It was agreed that the Terms of Reference need to be reviewed and as such will be an item for discussion at the next BVPG meeting.

**4f Market Place Redevelopment Scheme – situation update**

Leicestershire County Council's (LCC) Project Manager had met with LCC's contracting and engineering team in Market Bosworth during the first week of July. Highways are tentatively looking at making a start on site around April 2025. The outcome of the Traffic Regulation Order consultation may affect the start date, as may detailed discussions with the management team re road space availability and other matters. LCC will keep the Parish Council updated as further discussions take place.

**4g Speed Indicator Device – report**

A traffic report covering the period 15.03.24 – 20.05.24 for incoming traffic on The Park had been distributed to Councillors and was taken as read. The maximum speed recorded was of a vehicle travelling at 75mph on 21.03.24 at 00:15:00. The total number of vehicles counted was 155,002. The average speed of drivers was 34.8mph. It was agreed that a more detailed report would be beneficial to include more information other than just the averages.

**4h Community Support Working Party – to receive a situation update and consider the proposed draft letter and questionnaire for issue to local clubs and societies as distributed**

A proposal as to engagement with local clubs and societies to boost volunteer members and helpers had been distributed to Councillors and was taken as read. Following discussion of the proposal, it was agreed that the distribution list should include schools and churches, that the documents should be addressed to "clubs, societies and community groups", and that they should be issued by the Clerk to be returned to Cllr N Palmer as lead member of the Working Party.

**Resolved:** to approve the Community Support Proposals as put forward in the Working Party's report, with minor amendments to the draft letter and associated documents which are to be issued to local clubs, societies and community groups, anticipated costs not to exceed £1,500.

**4i Car Park Working Party – situation update including to consider the proposed draft letter to Britannia Hotels as distributed**

A draft letter to Britannia Hotels had been distributed to Councillors and was taken as read. **Resolved:** to approve the draft letter to Britannia Hotels as distributed.

**5 Public Participation**

There were no members of the public present.

**6 Planning Matters**

## 6a Planning applications and appeals determined or withdrawn

- 24/00523/HOU 49 Heath Road, two storey front and side extension, single storey rear extension and front canopy. Permitted
- 24/00242/HOU 3 Shenton Lane, single storey side extensions, hipped pitched roof to garage and solar panels to roof on south facing elevation. Permitted.
- 24/00555/TCA The Old Rectory, 8 Rectory Lane, remove T2 (Wych elm) to ground level leaving a low stump. Declined to make – Tree Preservation Order (TPO) not imposed, and works may proceed. Those present agreed it was extremely disappointing that the Wych elm had been felled with no justification for removal, thereby negatively impacting on the character of Rectory Lane specifically and Market Bosworth in general, especially as the town is known as “an open wooded hilltop”. It was agreed that a letter should be sent accordingly to the case officer, the Conservation Area Officer, and the Tree Officer.
- 24/00590/TCA The Grey House, 3 Church Street, T1 Cedrus Deodara, reduce lower half of crown on south-east side by 1.00 – 2.00m and raise crown by removing 4 lowest limbs on east side. Declined to make – Tree Preservation Order (TPO) not imposed, and works may proceed.
- 24/00603/FUL 22 Market Place, change of use of building from financial and professional services (Class E) to (Class F1) for the provision of education. Permitted.

## 6b Planning application comments submitted under delegated powers

No planning application comments had been submitted under delegated powers.

## 6c To note and comment on new planning applications and appeals

- 24/00513/FUL Kyngs Golf and Country Club, Station Road, erection of 4 holiday lodges and associated works (resubmission of 24/00027/FUL). **Resolved:** to submit the objections contained within the draft response which had been distributed to all Councillors in advance of the meeting with the addition of a paragraph referencing suggested conditions should the application be approved.
- 24/00685/CONDIT The Old Coach House, Rectory Lane, variation of condition 2 (approved plans) of planning application 22/01133/FUL. Amendments to accommodate a new floor level for the extension (retrospective). **Resolved:** that the Parish Council has no objections.
- 24/00686/CONDIT The Old Coach House, Rectory Lane, variation of condition 2 (approved plans) of planning application 22/01152/LBC. Amendments to accommodate a new floor level for the extension. **Resolved:** that the Parish Council has no objections.
- 24/00730/TPO The Market Bosworth School, Back Lane, T9, Lime crown, lift tree by 2 metres. **Resolved:** that the Parish Council has no objections.

Cllr N Palmer left the meeting at this point.

- 24/00738/FUL Dixie Grammar School, Market Place, alteration to existing toilet block. **Resolved:** that the Parish Council has no objections.
- 24/00739/LBC Dixie Grammar School, listed building consent for alteration to existing toilet block. **Resolved:** that the Parish Council has no objections.

Cllr N Palmer returned to the meeting at this point.

## 6d Planning enforcement matters

There were no planning enforcement matters to report.

## 6e Other planning matters:

- **Market Bosworth Neighbourhood Plan Regulation 15 submission and Regulation 16 consultation**

Following ongoing discussions with HBBC regarding progression to Regulation 16 consultation, HBBC had proposed a way forward in respect of hosting the documents on the HBBC website. **Resolved:** to accept HBBC's approach subject to the understanding that each link on HBBC's website will be directly to the individual document on the Parish Council's website, rather than to the Parish Council's website which would require an additional search for the documents.

- **Hinckley & Bosworth Borough Council's Regulation 18 Local Plan Consultation**

**Resolved:** that the Parish Council would look for a venue, preferably The Dixie Grammar School Hall for the day on 07.09.24, to host a public event to explain current planning consultations and matters of community concern. If the preferred venue is not available, alternatives might be at Bosworth Hall Hotel or the Parish Hall.

- **To consider correspondence received in respect of development of land south of Station Road**

**Resolved:** that a response should be sent to explain that the matters raised within the correspondence are a matter for HBBC as the Local Planning Authority, not the Parish Council.

## 7 To consider the Public Toilet Block Working Party's report and recommendation in respect of hot water provision at the toilet block

**Resolved:** to agree the working party's recommendation that, taking in to consideration available power supply, costs, budget, water heater capacity, 'need' for hot water for cleaning, restricted space in the service corridor, desire to avoid hot water being stored on the premises, and preference for an on/off instant capability, the existing heater should be retained for the foreseeable future with a view to replacing it when or if it fails and must then be replaced.

## 8 To consider acceptance of an Artwork Gift to the Community to be sited at Shenton Lane Cemetery

Cllr N Palmer had prepared a paper and proposal relating to donation of an Artwork for location in the cemetery. The paper had been distributed to Councillors prior to the meeting and was taken as read. During discussion it was agreed that the Parish Council would happily accept the generous Artwork Gift but would prefer it to be sited in a more prominent position than Shenton Lane Cemetery so that more people can enjoy it; also, that the Parish Council requires more information as to the fixing method before a precise location can be agreed. **Resolved:** to decline the proposal to accept the Artwork with the cemetery as the only location option, but to contact the Artist to thank him for his generous offer and enquire whether he would consider the Memorial Garden or Parish Field as acceptable alternative locations before the Parish Council makes a final decision; also, to seek confirmation as to fixing methods.

## 9 Financial matters

### 9a To approve the Q1 2024-2025 bank reconciliations as distributed

**Resolved:** that the Q1 2024-2025 bank reconciliations be approved.

**9b To approve the Q1 accounts as distributed including expenditure from reserves, budget monitoring and cashbook records**

**Resolved:** that the Q1 2024-2025 accounts be approved.

**9c To consider and adopt revised Financial Regulations**

**Resolved:** to adopt revised Financial Regulations as distributed with minor amendments.

**9d To note and approve bank balances, receipts and items of expenditure**

Bank balances 22.07.24: Current account £37,037.94, Money Manager Account £99,780.85.

**Receipts**

<b>Name</b>	<b>Item</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
G Seller & Co Ltd	Cemetery fees (MBPC71)	£350.00	£0.00	£350.00
G Seller & Co Ltd	Cemetery fees (MBPC72)	£50.00	£0.00	£50.00
G Seller & Co Ltd	Cemetery fees (MBPC73)	£1,000.00	£0.00	£1,000.00
HMRC	VAT repayment	£1,942.67	£0.00	<u>£1,942.67</u>
				<u>£3,342.67</u>

**Expenditure since July Parish Council Meeting**

<b>Name</b>	<b>Item</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
Cartridge People	Black toner for office printer	£76.58	£15.32	£91.90
Key holder	Toilet block key rota	£70.00	£0.00	£70.00
E On next (DD)	Toilet block electricity	£22.42	£1.12	£23.54
E On next (DD)	Car park electricity	£70.34	£3.52	£73.86
Wallgate	Liquid soap for toilet block	£94.65	£18.93	<u>£113.58</u>
				<u>£372.88</u>

**Expenditure to approve**

<b>Name</b>	<b>Item</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
Market Bosworth DCC (SO)	Office rent	£175.00	£0.00	£175.00
Water Plus (DD)	Toilet block water	£80.95	£0.00	£80.95
BT (DD)	Telephone & broadband	£290.56	£58.11	£348.67
E.On Next (DD)	Toilet block electricity	£20.43	£1.02	£21.45
HSBC	Bank charges	£8.00	£0.00	£8.00
HBBC	Cemetery rates	£71.00	£0.00	£71.00
HBBC	Lease of land at Heath Rd – play area	£1.00	£0.00	£1.00
Mr D Whitfield	Repairs to play area picnic unit	£130.00	£0.00	£130.00
Mr D Whitfield	Repairs to car park fence	£40.00	£0.00	£40.00
E2 Technology Solutions	Office 365 and monthly support fee	£47.20	£9.44	£56.64
Premier Company	Toilet block cleaning contract	£693.33	£138.67	£832.00
Parish Clerk	Net salary	£1,530.11	£0.00	£1,530.11
Leicestershire County Council	Pension contributions	£578.34	£0.00	£578.34
Bosworth Groundcare	Maintenance contracts	£1,549.95	£309.99	<u>£1,859.94</u>
				<u>£5,733.10</u>

**Resolved:** that the bank balances and receipts be noted, and the invoices listed above be paid.

**10 Correspondence**

**10a To consider correspondence received from the Police and Crime Commissioner in respect of a survey relating to the Police and Crime Plan 2024-28**

**Resolved:** that no response be made.

**10b To consider correspondence received from the Deputy Police and Crime Commissioner in respect of a proposed grant fund to form part of the Police and Crime Plan from 2025**

**Resolved:** that no response be made.

**10c To note miscellaneous correspondence received and distributed**

- LCC Trading Standards Newsletter.
- Notification of a TEN for a bistro evening at Maison Rose on 30.08.24
- Carlton News.
- Annual Report of Carlton Parish Council.
- Leicestershire & Rutland Association of Local Councils (LRALC) August newsletter.

**11 To confirm the date, time and place of the next Parish Council Meeting**

**Resolved:** the next meeting to be held on Tuesday 3 September 2024 at 7.00 pm in the Parish Hall.

The Chairman closed the meeting at 9.40 pm.

Signed ..... (Chairman). Date .....

*Catherine Monkman, Parish Clerk, 7 August 2024*